

**January 31, 2010, CDAA Board/General Session Meeting
7:00 p.m. at Rebel Youth Athletic Building**

Board members present: Jodi Anderson, Liz Anderson, Mary Betland, Jeremy Brisbin, Eric Carlson, Chuck Crymble, Cindy Dockendorf, Kevin Faulds, Paul Ferry, Keri Gerads, Susan Hargroder, Dan Johnson, Steve Lundquist, Eric Marquardt, Gina McDonald, Tera Naslund, Matt Nelson, Mike Ross, Bill Shampine, Reed Soderstrom, Rob Spah, John Whalen, Joe White.

Board members absent: Jim Anderson, Katie Ashburn, Kim Baumgartner, Ben Butz, Terry Christle, Scott Frohreich, Dave Garrison, Shannon Garza, Beth Johnson, Chris Kloeppner, Kerry Larson, Kevin Loegering, Bob Munter, Michelle Tentis, Chris Wester.

Other attendees: Dan Masloski, John Schnabel, Daryl Hathaway.

Executive Board meeting called to order at 7:10 p.m. by John Whalen:

Approval of the Agenda:

Cindy Dockendorf made a motion to approve the agenda as written, second by Gina McDonald; motion carries.

Previous Meeting Minutes:

Cindy Dockendorf made a motion to approve the November CDAA Board/General Session minutes, second by Matt Nelson; motion carries.

City Business:

City of Dayton – Doug Baines was absent, therefore no report was given.

City of Champlin – Dan Masloski was present from the City of Champlin and informed the board of the following events with Champlin:

- Park & Rec commission meetings – Dan thanked Kevin Faulds for his excellent presentation to the park and rec commission regarding CDAA's basketball program. Dan would like to have baseball come speak at the March 2nd meeting and softball present at the April 6th meeting.
- Andrews Park – the city is working on a master plan for changes to Andrews Park. Dan will share more information with CDAA in the future as information becomes available.

New Business (Public):

Nothing

Executive Directors Report:

Finance Committee Report- John Whalen reported that the committee is looking at numbers – see what we have donated, looking at budgets. The checking account is ok right now but we really would like to work on getting the checking account balance back up. The goal this year is to try really hard to stay within budget. Gina will discuss the budget under the treasurer report. It is very important that each sport submits their budget for approval prior to publishing registration fees so that we can make sure the registration fees fall in line with the budget numbers.

Elections – Ballots were distributed to elect a Softball Director and Softball Director Elect. Daryl Hathaway was the only name on the ballot for Softball Director. John Schnabel was the only name on the ballot for Softball Director Elect. The results of the ballot were 22 votes cast for Daryl Hathaway for Softball Director and 22 votes for John Schnabel for Softball Director Elect. By majority vote – Daryl Hathaway and John Schnabel are elected to the board as Softball Director and Softball Director Elect.

Executive Directors Report (continued):

Open Positions – The open positions on the CDAA board include Treasurer Elect and all 4 football positions – Football Director, Football Director Elect, and 2 Football Directors At Large. For Football, there are some candidates that are interested in the open football positions. John Whalen appointed the following people for the open football positions:

- Cass Lundgren – Football Director
- Shane Steffes – Football Director Elect
- Joe Hoffman – Football Director at Large
- Tom Doubler – Football Director at Large

Joe White made a motion to approve the football appointments made by John Whalen, second by Gina McDonald; motion carries.

Secretary's Report:

Cindy Dockendorf updated the board.

In December we had 2 email votes that need to be read into the minutes:

- On December 18th, Gina McDonald made a motion with a second by Cindy Dockendorf to pay the following bills using gambling funds:
 - Anoka Hennepin Community Education: \$3417 – for December gym time for basketball
 - Custom Image- NTE (not to exceed) \$2500- invoice forthcoming- basketball t-shirts/coaches shirts
 - City of Champlin - \$1904- softball invoice for June 19th-21st tournament fees
 - Sportime: \$3152 for basketballs

Total: \$10,973.70

We had a quorum on the motion. With 22 votes cast – the following were the results – 22 votes in favor of the motion, 0 opposed, 0 abstaining – the motion carried.

- On January 17th – Due the Vikings playoff game, Susan Hargroder made a motion with a second by Kevin Faulds to move the January CDAA board meeting to January 31st at 7PM. We had a quorum on the motion. With 28 votes cast – the following were the results – 28 votes in favor of the motion, 0 opposed, 0 abstaining – the motion carried.

Treasurer's Report:

Gina McDonald updated the board.

- We have approximately \$9,000 between the checking and savings accounts.
- 1099's tax forms were sent out in the last 2 weeks – they are due back 2/1.

Budget: 2009 final year end gambling numbers:

- Gross Revenue: 4.6 million
- Net Revenue: 571,000
- Net Revenue (Expense): 130,000
- Donations: 123,900
- Final Net Income: 6178

Proposed Budget for 2010 for expenditures for CDAA general budget:

- \$3,000 saved in not using wireless remote
- Insurance payments will stay the same
- Don't have to do an audit – instead we will do a compliance review – that will save money
- Proposal to eliminate the board appreciation event and volunteer recognition.

Treasurer's Report (continued):

Gina McDonald made a motion to approve the proposed budget for the CDAA general budget to allow discussion second Tera Naslund; motion carried to allow discussion. The following discussions took place. Paul Ferry really felt that the board appreciation event should still take place. For the amount of time board members put in for the organization, he felt the appreciation event was something that we should still do to thank board members for their time and effort. The discussion arose – what if we still had the event but scaled it back a bit – maybe limiting the event budget to no more than \$3,000 and a limit of \$500 for volunteer recognition awards (look at possibly just recognizing volunteers with a name plate on the large plaques at the building as opposed to individual plaques.) After the discussion, Gina revised the motion – to approve the proposed budget for the CDAA general budget of \$71,700 (still down from 2009), second by Cindy Dockendorf; motion carries.

Proposed Gambling Budget for 2010:

- Budget was kept flat – no increases in revenue size because Gina doesn't think there will be
- Gina revised the unsold ticket budget to reflect what it actually was in 2009.

Gina made a motion to approve the proposed gambling budget for 2010 with a projected net income of \$81,890, second by Matt Nelson; motion carries.

Gina distributed the following reports via email for November and December:

- 2009 CDAA Admin. Income and Expenses – includes both November & December 2009
- 2009 Gambling Income and Expenses – includes both November & December 2009
- CDAA General Fund Profit and Loss Detail – November 2009 and December 2009
- CDAA Profit and Loss Detail - ALL – November 2009 and December 2009
- CDAA Statement of Cash Flow –December 2009
- CDAA Balance Sheet – as of December 31, 2009
- Individual Sports Budgets and reports (those with activity)

Gina McDonald made a motion to approve the November and December payables and receivables as presented; second by Cindy Dockendorf; motion carries.

Committee Reports:

Finance – report given under Executive Directors report.

Sport reports:

Baseball:

Bill Shampine updated the board.

Budget - Bill submitted a budget in November. Gina reviewed and make some corrections/changes/suggestions. Bill submitted his new budget at the meeting. Bill made a motion to approve his baseball budget as submitted, second by Gina McDonald; motion carries.

Blue Sombrero – there is a problem with last years registrations in which it appears that some people registered and paid baseball but never paid because we cannot find them in the system. It could possibly be as high as \$17,000 worth. Chuck will work with baseball in trying to figure out who it was to possibly recover some of the money. Changes have been made to this years registration process (no more pay later – have to pay up front for traveling and if you don't make it then we will refund your money) to help avoid the problem.

Registration – a bit slow right now but anticipate that it will pick up.

Basketball:

Kevin Faulds updated the board.

The senior high 3 on 3 tournament was this weekend (30th & 31st) at CPHS. Overall it went pretty well and we 101 teams participate. Paul Ferry who coordinated the event said they had 2 incidents over the weekend in which 911 had to be called. Some Champlin kids were involved in the incidents. If we continue to have incidents like this – this may jeopardize the program in the future.

Cheerleading:

Absent.

Football:

None of the new football board members were in attendance so Joe White gave an update.

Joe feels we have a good board for the next year. Joe wanted to thank technology for all the help they have provided him over the years. He also wanted to say thank you to Dave, Mike and Reed for their commitment and support to the football board for the past 3 years.

Donation – Joe held a football meeting last week and would like to make a donation out of his football budget to the Champlin Park Football Boosters. The football budget has approximately \$3,700 in extra funds – Joe would like to donate \$3,000 to the boosters. Joe White made a motion to donate \$3,000 from his football budget to Champlin Park Football Boosters, second by Tera Naslund; motion carries.

Budget- Joe will meet with the new football board to work with them on establishing a budget for this year. Gina offered to meet with them to if they would like. Joe said fees may increase to accommodate the increase fees for referees (looking at having more referees at the games to help with the play calling.)

Soccer:

Susan Hargroder updated the board.

Registration page is done. Registration fees will go up slightly this year. For the older age group it will be 6-8 playing in a league and then 9-12. Soccer will allow late registration this year however there will be late registration fee, your child can only play if there are opening and requests for late registrants will not be honored.

Softball:

Daryl Hathaway updated the board.

Daryl thanked everyone for their help in getting him and John up to speed with softball. Daryl needs to know the combination to lock on the door of the cage.

Registration - Online registration starts 2/1. Fees this year are slightly higher.

Budget – Daryl submitted his budget. It is the same as last year but the revenue will be increased with the increase in fees. Gina McDonald made a motion to approve the softball budget with a second by Chuck Crymble. Dan Masloski questioned the budgeted amount for the USSA/ASA fees. Last year 4,700 was budgeted – this year only 200 was budgeted. Daryl and Gina went lower because we did not pay anything. Dan said you need to pay that in order to pay in tournaments. Daryl and Gina were going to check on that but decided for now to change the budget in that area from 200 to 2500. Chuck Crymble made a motion to approve the revised softball budget, second by Kevin Faulds; motion carries.

Volleyball:

Absent. John Whalen did say he thinks there is a volleyball invoice to submit for payment.

Non-Sport reports:

Ethics Report:

Mary Betland informed the board that Ethics has nothing to report.

Public Relations Report:

Tera Naslund updated the board.

Tera asked who was ordering the 1st aid packets – we need more ice packs. John Whalen will take care of that. Tera and Liz will be updating CDAA's board at Broadway this week. Would like get information from basketball to post.

Technology Report:

Matt Nelson updated the board.

Please make sure whenever you submit your information to the flyer for the city you give that information to Matt so he can make sure he has current information as well.

Looking at a new website design. Maybe having someone build CDAA an updated website. Matt will present proposal for this at the next meeting. May also look at having sports directors write their own webpage updates with technology approval.

Old Business:

None

New Business (Board):

None

Motion to adjourn made by Eric Marquardt, second by Mike Ross, motion carries.

The regular board meeting was adjourned at 8:35 p.m.

Next month's CDAA board meeting will be held on Sunday, February 21st, at 7:00 p.m. at the Rebel Youth Athletic Building. Please provide any agenda items to John Whalen at least one week prior to the meeting.